



## Terms and Conditions SkyMUN 2024

The following Terms & Conditions cover all matters regarding the application, correspondence and participation to the SkyMUN 2024 conference. By applying to participate in said conference a participant implicitly agrees to the Terms & Conditions.

### Registration

1. All those wishing to participate in the 3rd annual SkyMUN conference must do so during the specific registration period;  
.. AM/PM (GMT +1) 1 September 2024 - 11.59 PM (GMT +1) 20 October 2024
2. The Google Forms on the official SkyMUN website (<https://skymun.eu/>) is the only way to register for SkyMUN 2024. All other applications will not be accepted unless approved by the SkyMUN 2024 Secretariat.
3. Participants can be registered as part of a delegation or as a single delegate. If a delegation wishes to increase the number of participants in their delegation, they must do so via contacting the SkyMUN 2024 Secretariat via [skymunnijmegen@gmail.com](mailto:skymunnijmegen@gmail.com). We cannot guarantee a spot for extra participants.
4. If a delegate wishes to sign up as a single delegate, they must supply the SkyMUN Secretariat with the contact information of their MUN director or parent/guardian. This contact information will be used in cases of emergencies or when the delegate violates the Terms & Conditions. This precaution is still in place when the delegate is 18 years of age or older.
5. All applications must be approved by the SkyMUN 2024 Secretariat. The SkyMUN Secretariat reserves the right to decline any delegate/delegation
6. Due to limited availability, not all applicants can be guaranteed a position at the conference. All SkyMUN applications are based on the first come, first serve principle. Once the applications have exceeded the maximum capacity for this year's conference, applicants will be put on a waiting list. If a spot becomes available, the applicants on the waiting list will be the first ones contacted.
7. Country assessment will take place after all applications have been received. These divisions are based on the level of experience of the applying delegates.

## Payment and Refunds

1. Single delegates are responsible for their own payments whilst MUN directors are responsible for those of their delegation. Invoices will be sent out via the SkyMUN 2024 Finance Department. They will be sent out between the 20th of October 2024 and the 1st of November 2024.
2. If any delegation/ single delegate has not paid the invoice before the 22nd of November an additional €10 will be added to the fee per person. If a delegation/single delegate has not paid the invoice before 10 AM (GMT +1) on the 29th of November they are prohibited from participating in the SkyMUN 2024 conference.
3. The SkyMUN 2024 fees are as followed;  
Delegate:  
Student Officer:  
MUN director:  
Housing:  
StOff dinner:  
Additional fee after the 22nd of November:
4. The delegate, StOff and MUN director fee cover registration costs, lunch, equipment, ceremony costs and access to the party venue. The StOff dinner fee covers one main course. All drinks, entrees and deserts must be purchased by chairs themselves. The housing fee covers the additional costs host families may have when housing delegates for a weekend.
5. SkyMUN does not cover travel costs.
6. All fees must be paid in the Euro (EUR) currency. No other currency is accepted. During the conference itself nothing can be purchased/ paid for by any other currency than the Euro (EUR)
7. In the event of a cancellation SkyMUN has a strict refund policy. SkyMUN's cancellation fee after ..... is equal to the delegate/StOff fee; this results in no refund. SkyMUN's refund policy states the following;
  - a) 100% refund (€)            A cancellation is filed more than .... weeks prior to the conference (...)
  - b) 0% refund (€0)            A cancellation is filed less than .... weeks prior to the conference (...)

## Housing

1. SkyMUN offers the option of staying with a host family during the weekend of the conference. This option can be requested via the Google Form on the SkyMUN website.
2. Due to limited availability, the Housing department of SkyMUN 2024 will select which schools and individual delegates may receive accommodation at a host family. This decision will be made based on criteria such as the distance travelled by the delegation. Delegates staying with host families pay an additional fee of €15 per person.

## Liability

1. SkyMUN does not provide liability insurance for the protection of individuals or groups participating in the conference.
2. Each individual and group agreeing to the Terms & Conditions discharges the SkyMUN organisation and Kandinsky College staff from any legal responsibility regarding any and all actions, claims, demands, costs and obligations regarding any and all damage, injury, death and/or loss associated with the participation the SkyMUN 2024 conference. This involves compensation, in part or whole, for losses, damages, injuries or death incurred at or in connection with SkyMUN.
3. All participants are expected to be obliged to the laws of the Kingdom of the Netherlands and its constitution. If a delegate violates any law or article of the Dutch constitution (e.g discriminating based on race, gender, religion and/or sexual orientation; violating article 1), the SkyMUN 2024 Secretariat can exclude the participant from the conference, effective immediately.
4. Participants are personally responsible for any damaging or misplacing of items. If a participant damages SkyMUN property or SkyMUN facilities (e.g the party venue) the participant is obliged to pay the repair costs. SkyMUN is not responsible for the damage of personal goods.
5. The SkyMUN Secretariat reserves the right to exclude a delegate from the conference based on disruptive and/or illegal behaviour outside of conference times. If a delegate violates the Dutch law outside of the official SkyMUN

schedule during the weekend of 29/11-01/12 the Secretariat is allowed to deny them from the conference for said violation.

## **Privacy**

1. By signing the Terms & Conditions all participants consent to being in pictures taken by the SkyMUN 2024 press team. Pictures taken by other parties than our press team are not under the control of SkyMUN and do therefore not fall under SkyMUNs responsibility. All media created by our press team may be used for SkyMUN purposes (e.g the official website and social media accounts). Pictures from the press team can be deleted on request.
2. SkyMUN reserves the right to use, store and save the data of its participants. Information like names, addresses, phone numbers and email addresses are accessible to all members of the SkyMUN OC and Kandinsky College MUN directors. This information will not be used for any purpose other than administration at SkyMUN 2024. Any participant holds the right to request for information to be deleted.

## **Sources and copyright**

1. All information regarding SkyMUN will be communicated via the official SkyMUN website (<https://skymun.eu/>), the official SkyMUN Instagram and TikTok account @skymun.official, and the official email address [skymunnijmegen@gmail.com](mailto:skymunnijmegen@gmail.com). Information from any other source is not legitimate and should not be associated with the SkyMUN conference.

## **Rules of Procedure**

1. SkyMUN follows the SkyMUN Rules of Procedure. These Rules can be found on the official SkyMUN website. Any other RoP are not to be used at SkyMUN 2024.

## Safety, security and expectations

1. It is prohibited to be under the influence of alcohol or narcotic drugs at any time during the SkyMUN 2024 conference. This includes the party and StOff dinner. If a delegate from a delegation is under the influence of said substances their MUN director will be informed. If a single delegate is under the influence of said substance their MUN director or parent/guardian will be informed. If a Student Officer is under the influence of said substances in the presence of delegates this will lead to immediate eviction.
2. The SkyMUN organising committee holds the right to conduct bag checks and use breathalysers at all times during the official SkyMUN times. Participants have the right to refuse such procedures. However, the SkyMUN Secretariat holds the right to exclude a participant from the conference after refusing said procedure. (The SkyMUN organising committee will not conduct said procedure unless felt necessary, this is merely a safety precaution.)
3. The usage of tobacco and/or e-cigarettes is prohibited on the SkyMUN premises. This includes the party venue and StOff dinner restaurant. A participant is not held responsible when caught smoking/vaping outside of the official SkyMUN premises.
4. SkyMUN hosts one official party on the 30th of November 2024 from 8PM (GMT +1) until 11.59PM (GMT +1). SkyMUN holds no responsibility for any events organised outside of the official SkyMUN conference hosted at Kandinsky College Nijmegen. Anything that is to happen at these events is not to be associated with SkyMUN.
5. It is prohibited to bring guests not formally invited to the SkyMUN 2024 party. The only ones having access to the SkyMUN party are delegates, Student Officers, MUN directors, host families, admins and the Organising Committee.
6. It is prohibited to bring guests to the SkyMUN conference. The SkyMUN premises are only to be entered by participants of SkyMUN and Kandinsky College staff. The only exception is guests from the Secretariat.
7. All participants are expected to be in attendance at the right times in the appropriate dress code. If a delegate does meet these expectations an MUN director (or parent/guardian in cases of single delegates) will be involved. If the Secretariat finds recurring issues, measures can be taken. The dress code is as followed;  
Jeans, sweatpants, sneakers or open shoes, sweaters and other forms of lounge wear are not allowed.

If a participant chooses to wear a suit this must include a jacket and tie.  
If a participant chooses to wear a dress or skirt it should be of an appropriate length.

There is no dress code for StOff dinner or the party.

8. As is tradition in MUNs, Student Officers may give out "fun punishments" (e.g. doing a Just Dance or karaoke) to those who do not adhere to the expectation the conference has set up (e.g. violating the dress code, being late). If a delegate is uncomfortable with the punishment chosen, another will be decided upon. Chairs may never publicly dress code a delegate for the length of their skirt or cleavage shown. These matters should be addressed privately between the chair and delegate.

9. All delegates are expected to communicate in English during the entirety of the weekend. English is the only language used during the SkyMUN 2024 conference

Further safety precautions;

1. As is the law in the Kingdom of the Netherlands, it is obligated for all participants over the age of 14 to carry a valid identification document on them at all times (e.g. ID, passport, drivers licence).
2. Delegates may leave the premises of Kandinsky College Nijmegen and other SkyMUN locations if both their chairs and MUN directors agree to it. SkyMUN is not responsible for anything that happens once delegates leave the premises.
3. Chairs may not leave the premises unless approved by the Secretary General.
4. Delegates may move around the premises during break times if their chairs approve. However, they may not enter another committee. Chairs may enter different committees if the chairs of the committee approve. Members of the Organising Committee may enter committees if the chairs of the committee and a Secretariat member approve. MUN directors may enter committees if the chairs of the committee approve. Secretariat members may enter the committees at all times.
5. It is prohibited to enter the Organising Committee room, MUN director lounge or Secretariat offices if a participant is not a member of said groups. The only exception is if the Secretary General approves.

6. If a delegate is in need of first aid, the first aid team can be contacted via the chairs or any OC member. In the case when professional medical help is immediately needed, **always call 112**.
7. SkyMUN will grant participants access to a wifi network. The usage of this wifi network is at your own risk.

### **Expulsion from the conference**

1. As is stated in points before, the SkyMUN Secretariat reserves the right to expel any participant from the conference at any time. Reasons for such expulsion include violation of these Terms & Conditions, the violation of the Dutch law and/or constitution or any various behaviour the Secretariat finds to be severe enough that expulsion is necessary. No other party than the Secretariat can exclude a participant from the conference. Upcoming SkyMUN Secretariats reserve the right to exclude participants from returning to SkyMUN in the future due to inappropriate behaviour at previous SkyMUN conferences, or any other Model United Nations conference.